Truancy Officer
Public Entity of Saba

Power Street 1, The Bottom
Saba, Dutch Caribbean
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Location: RCN Building
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Saba, Tuesday, 3 November 2026

REMINDER: CHRISTMAS AND NEW YEAR LEAVE REQUESTS

Dear Parents, Guardians, and Family Members,

With the Christmas and New Year school break approaching, we remind all families to plan their travel within the official school holiday dates. **Families are asked not to extend the school break by taking children out of school for holiday travel.**

Extra leave before or after the school break should only be requested when there is an important reason. If extra leave is needed, the **Leave Form for Important Circumstances** must be completed and submitted ahead of time to your child's school, either Saba Comprehensive School (SCS) or Sacred Heart School (SHS).

Submitting a leave request **does not mean that the leave will automatically be approved.** Cheaper airfare, tickets already purchased, limited flight availability, or wanting a longer holiday are not valid reasons for extra leave.

If leave is not approved, students must attend school as scheduled. Absence without permission may be reported to the Truancy Officer.

Please keep this in mind when making your Christmas and New Year travel plans. Thank you for your understanding and cooperation. We wish everyone a safe and enjoyable school break.

Kind regards,

Thompson Thomas
Truancy Officer / BOA
Public Entity of Saba